1 JOB TICKET

JOB 2318-1

SCREEN PRINT

☐ Rush

Job 1 of 1
Revision 1
Printed Dec 1, 2026

Barcode or QR code

CUSTOMER: Riverbend Youth Soccer
JOB NAME: Tournament Tees
ORDER NO.: SO-2318

2 DATES

PRODUCTION DUE finish by this date: Mon, Dec 7, 2026

SHIP-BY ships or ready for pickup: Tue, Dec 8 · customer pickup

IN-HANDS customer needs it by: Thu, Dec 10

3 GARMENTS

one row per style and color. Count them before the run.

BRAND AND STYLE NO.	COLOR	XS	S	M	L	XL	2XL	3XL	4XL	YS	YM	YL	YXL	OTHER	TOTAL	COUNTED (INITIALS)
Gildan 5000 heavy cotton tee	Navy		8	16	20	18	10								72	JM

☐ Customer-supplied garments

4 ARTWORK

set up from the production file, check the first piece against the mockup

☑ Approved mockup stapled to this ticket

MOCKUP VERSION: Mockup v2

APPROVED ON: Nov 30, 2026

PRODUCTION FILE(S) AND VERSION: riverbend-front-v2-seps.pdf · riverbend-back-v1.pdf

5 DECORATION BY LOCATION

measure from a fixed point, like the collar seam

LOCATION	ARTWORK SIZE (W × H)	PLACEMENT, MEASURED FROM
Front	11 in wide	3 in below collar seam
Back	10 in wide	4 in below collar seam

SCREENS, IN PRINT ORDER

ORDER	SCREEN ID	LOCATION	INK COLOR + PANTONE	INK TYPE	MESH	FLASH
1	S-0417	Front	White underbase	Plastisol	156	Flash after
2	S-0418	Front	Gold · PMS 123 C	Plastisol	156	None
3	S-0419	Front	White highlight	Plastisol	156	None
4	S-0420	Back	White	Plastisol	110	Print-flash-print

Cure check: ink film reached 320 °F on the first piece (strip or probe through the dryer)

6 FINISHING AND PACKING

☑ Fold ☐ Poly bag ☐ Size sticker Sort by: ☑ size ☐ name Boxes 1

Leaves by: ☑ pickup ☐ carrier _____ ☐ local delivery

7 SIGN-OFFS

good + misprints = blanks counted

STAGE	INITIALS	DATE	COUNT
Blanks counted	JM	Dec 3	72
Screens ready			
First piece approved			
Run complete			Good _____ Misprints _____
Quality checked and packed			

NOTES

Back print is a separate screen: don't skip it. Check cure on the first shirt out of the dryer before running the rest.