1 JOB TICKET

JOB 2325-1

DTF

☑ Rush

Job 1 of 1
Revision 1
Printed Dec 2, 2026

Barcode or QR code

CUSTOMER: Copper Kettle Coffee
JOB NAME: Barista Hoodies
ORDER NO.: SO-2325

2 DATES

PRODUCTION DUE finish by this date: Fri, Dec 4, 2026

SHIP-BY ships or ready for pickup: Mon, Dec 7 · local delivery

IN-HANDS customer needs it by: Tue, Dec 8

3 GARMENTS

one row per style and color. Count them before the run.

BRAND AND STYLE NO.	COLOR	XS	S	M	L	XL	2XL	3XL	4XL	YS	YM	YL	YXL	OTHER	TOTAL	COUNTED (INITIALS)
Independent Trading SS4500 hoodie	Sandstone		4	10	12	7	3								36	DK

☐ Customer-supplied garments

4 ARTWORK

set up from the production file, check the first piece against the mockup

☑ Approved mockup stapled to this ticket

MOCKUP VERSION: Mockup v1

APPROVED ON: Nov 30, 2026

PRODUCTION FILE(S) AND VERSION: copper-kettle-gang-v1.png

5 DECORATION BY LOCATION

measure from a fixed point, like the collar seam

LOCATION	ARTWORK SIZE (W × H)	PLACEMENT, MEASURED FROM
Front	10 × 4 in	3.5 in below neckline seam; bottom ≥ 1 in above pocket seam
Back neck	3 in wide	1 in below collar seam, centered

GANG SHEET FILE AND VERSION: copper-kettle-gang-v1.png

Transfers: ☑ printed in-house ☐ ordered

READY OR ARRIVING: Thu, Dec 3

TRANSFERS count them against this table before pressing

LOCATION	TRANSFER SIZE	NEEDED	SPARES	TOTAL	COUNTED
Front	10 × 4 in	36	2	38	
Back neck	3 in wide	36	2	38	

PRESS SETTINGS

Pre-press 3 s Temp 305 °F Time 12 s Pressure Medium Peel: ☐ hot ☐ warm ☑ cold

Second press 5 s

6 FINISHING AND PACKING

☑ Fold ☐ Poly bag ☐ Size sticker Sort by: ☑ size ☐ name Boxes 2

Leaves by: ☐ pickup ☐ carrier ——— ☑ local delivery

7 SIGN-OFFS

good + misprints = blanks counted

STAGE	INITIALS	DATE	COUNT
Blanks counted	DK	Dec 3	36
Gang sheet checked before printing			
Transfers counted			
First piece approved			
Run complete			Good ____ Misprints ____
Quality checked and packed			

NOTES: Rush. Count transfers before pressing. Second press with a cover sheet. Label boxes 1 of 2 and 2 of 2.